

# United Nations Development Programme

برنامج الأمم المتحدة الإنمائي



## Syria Country Office Annual Work Plan 2022

<b>Project Title and ID:</b>	<b>CSOs Engagement &amp; Capacity Development</b> <b>Project Atlas ID: 00118386</b>
<b>Expected CP Outcome(s):</b>	Outcome 2. Basic and social services and infrastructure restored, improved and sustained to enhance community resilience SDGs: 3,6,7,9
<b>Expected Output(s):</b>	2.4 Technical capacities at the national and local level to plan, develop and deliver social and basic services strengthened
<b>Implementing Partner:</b>	UNDP
<b>Responsible Party(ies):</b>	UNDP
<b>Gender Marker</b>	GEN2: gender equality is a significant objective of this project

### Brief Description

UNDP Syria sees its engagement with CSOs/ NGOs as a fundamental cornerstone of its programmatic approach to recovery stage and the potential expansion for human development in the long-run. Syrian NGOs play a vital role in connecting humanitarian actors with affected communities, establishing the needed delivery channels, mobilizing volunteers, and developing solutions that address the communities' needs and aspirations and gives voice to the most vulnerable.

The project falls under 17th SDG (Partnerships for the Goals); and through supporting CSOs with diversity of mandates, it is contributing to most of the remaining SDGs. The overall objective of the project is to thematically scale up the roles of NGOs/CSOs to actively participate in policy dialogue, local governance, peace building and recovery; paving the way for meaningful contribution to SDGs attainment in the aftermath of the Syrian crisis. The project will address the three interrelated levels: The Enabling Environment, the Organizational Capacities as well as skills and knowledge of civic actors. Special attention will be paid to cross-cutting programming issues and policies including: Gender Responsive programming, Accountability to affected population, Community Based Rehabilitation, as well as integration and networking among active NGOs. The aforementioned will be through interactive and special tailored training methodologies and techniques as well as mentoring, coaching, twinning and exchange visits. A special online platform will be deployed as a one stop shop for CSOs and practitioners. Moreover, and as a result of the capacity development interventions, UNDP will be in a better position to identify a pool of capacitated CSOs to foster longer and sustainable partnerships with; and to provide UNDP with the outreach and quality interventions at the local level.

Programme Period:	2016 - 2021	AWP Budget:	\$ <b>1,434,090.07</b>
Key Result Area (SP):	OUTCOME III: Building resilience to respond to systemic uncertainty and risk.	Total resources required:	\$ <b>1,434,090.07</b>
Atlas Award ID:	118386	Total allocated resources:	\$ <b>707,610.07</b>
Start date:	01-Jan-22	o Regular:	
End Date:	31-Dec-22	o Others:	
PAC Meeting Date:	13-Jan-22	o Donors: KFW, JSB, EU, Norway	\$ <b>707,610.07</b>
Management Arrangements:	DIM	Unfunded budget:	\$ <b>726,480.00</b>
		In-kind Contributions:	-

Agreed by UNDP:

UNDP Resident Representative

Annual Work Plan: 2022

Project Title: CSOs Engagement & Capacity Development

Award ID: 118386

Expected Outputs  (Indicate Atlas Output IDs)	Planned Activities	Timeframe				Responsible Party	Donor	Source of Funds	Governorate	Planned Budget			
		Q1	Q2	Q3	Q4					Account and Budget Description	2022 Amount (\$) Funded*	2022 Amount (\$) Unfunded**	2022 Amount (\$)
<b>00125705 - 00119973 - 00125705 - 00125833 - 00121005</b>  Output 1: Macro CSOs Enabling Environment at Policy/strategy level; Modernized evidence based narrative for CSOs Engagement in policy making recovery and SDGs Strategy Developed Indicators: # of Civic actors & government representatives participated in the dialogues # of Platforms/ Methods/ strategies/ policy reforms Targets: - 150 CSOs representatives and government representatives participated in the dialogues - 1 Strategy Baselines: - 170 CSOs & Gov representatives participated in civic dialogue - 0  Gender Marker 2	<b>Activity 1.1</b> Support advocacy for participatory approaches to update / upgrade civic engagement and capacity development strategy												
	<b>Actions</b>												
	1.1.1 Rolling out dialogue with relevant stakeholders to scale up the roles and level of engagement of the Syrian Civic sector.		X	X	X	UNDP	KFW 7	30000	national	75700-Training, Workshops and Confer	\$ 30,000.00		\$ 30,000.00
	1.1.2 Set the UNDP's Civic Engagement strategy			X	X	UNDP	KFW 6	30000	national	72100-Contractual Services-Companies	\$ 1,088.00		\$ 1,088.00
	1.1.3 Validation/ dissemination of the Civic Engagement strategy with key stakeholders (Gov, Academia, Media, CSOs...etc.)				X	UNDP	KFW 7	30000	national	72400-Communic & Audio Visual Equip	\$ 1,736.97		\$ 1,736.97
					X	UNDP	JSB 2020	32045	national	72400-Communic & Audio Visual Equip	\$ 520.20		\$ 520.20
					X	UNDP	JSB 2019	32045	national	72400-Communic & Audio Visual Equip	\$ 495.48		\$ 495.48
1.1.4 Programme staff cost		X	X	X	UNDP	TRAC	04000	national	61100-Salary Costs - NP Staff	\$ 57,672.00		\$ 57,672.00	
<b>Subtotal Activity 1.1</b>										\$ 91,512.65	\$ -	\$ 91,512.65	
<b>Total for Output 1:</b>										\$ 91,512.65	\$ -	\$ 91,512.65	
<b>00125833 - 00129443 - 00129444 - 00124015 - 00124016 - 00125705 - 00114795</b>  Output 2: Meso: Networks & Communities of Practice Networking and integration between CSOs services provision and capacity for active civic organizations enhanced;  Strengthened collaboration and networking through twinning, internships, and exchange visits. Indicators: # of CSOs mapped and capacity Assessed  # of Networking activities convened  # of member trainers/mentors & Coaches.  Targets: 700 CSOs Mapped and capacity assessed 3 COPs supported 25 Trainers/Mentors & Coaches Baseline: 280 CSOs assessed 3 COPs supported 25 Trainer / mentor  Gender Marker: 2	<b>Activity 2.1. Enhance NGOs networking and integration ( geographically &amp; thematically), through mapping; twinning; internships and communities of practice.</b>												
	<b>Actions</b>												
	2.1.1 Call-For-Information : to INGOs and NNGOs / update the UNDP CSOs roster dashboard for Mapping and clustering NNGOs and CBOs ( Thematically & Geographically) to inform networking		X	X		UNDP	JSB 2020	32045	national	72100-Contractual Services-Companies	\$ 3,000.00		\$ 3,000.00
	2.1.2 Establishing civic actors platforms for Deir Ezzor			X	X	UNDP	JP-EU DEZ	30000	Deir Ezzor	72100-Contractual Services-Companies	\$ 12,000.00		\$ 12,000.00
				X	X	UNDP	JP-Norway DEZ	30000	Deir Ezzor	72100-Contractual Services-Companies	\$ 7,500.00		\$ 7,500.00
	2.1.3 NGOs Twinning and Exchange Visits			X	X	EPDC	JP-EU	30000	Dara'a	72600-Grants	\$ 10,500.00		\$ 10,500.00
				X	X	EPDC	JP-Norway	30000	Dara'a	72600-Grants	\$ 20,500.00		\$ 20,500.00
	2.1.4 Pilot the clusters of Charities -Darb Sbeineh				X	X	Mabarrah	KFW 7	Rural Damascus	72600-Grants	\$ 15,000.00		\$ 15,000.00
					X	X	Mabarrah	JSB 2020	Rural Damascus	72600-Grants	\$ 40,000.00		\$ 40,000.00
	2.1.5 Bunian III: Project with the union of Charities in Damascus			X	X	X	UOCA	TRAC	Damascus & Rural Damascus	72600-Grants	\$ 80,000.00		\$ 80,000.00
				X	X	X	UOCA	JSB 2020	Damascus & Rural Damascus	72600-Grants	\$ 38,382.40		\$ 38,382.40
2.1.6 Programme staff cost		X	X	X	UNDP	TRAC	4000	national	71400-Contractual Services - Individ	\$ 25,774.00		\$ 25,774.00	
2.1.7 Capacitating Deir Ezzor based national NGOs				X	X	IECD	JP-EU DEZ	Deir Ezzor	72600-Grants	\$ 30,000.00		\$ 30,000.00	
2.1.8 Low Value grants				X	X	UNDP	JSB 2021	national	72600-Grants		\$ 160,000.00	\$ 160,000.00	
<b>Subtotal Activity 2.1</b>										\$ 282,656.40	\$ 160,000.00	\$ 442,656.40	

Expected Outputs  (Indicate Atlas Output IDs)	Planned Activities	Timeframe				Responsible Party	Donor	Source of Funds	Gover-norate	Planned Budget				
		Q1	Q2	Q3	Q4					Account and Budget Description	2022 Amount (\$) Funded*	2022 Amount (\$) Unfunded**	2022 Amount (\$)	
	<b>Activity 2.2</b> <b>Outreach to CSOs through Area based Mentors / coaches groups formation &amp; Digitalization</b>												\$ -	
	<b>Actions</b>												\$ -	
	2.2.1 Testing and deployment of "Tawad " platform & Application ( ERP system : Enterprise Resources Planning System for CSOs providing Health Services )	X	X	X		UNDP	TRAC	4000	national	72100-Contractual Services-Companies	\$ 21,000.00		\$ 21,000.00	
	2.2.2 Convene a boot camp including a TOT of CSOs area-based mentors and coaches : mainly on mentoring and coaching skills, gender sensitive programming, Community Based Rehabilitation and Human Centric & Participatory approaches)			X	X	UNDP	JP-EU DEZ	30000	national	71600-Travel	\$ 1,407.00		\$ 1,407.00	
				X	X	UNDP	JP-EU	30000	national	75700-Training, Workshops and Confer	\$ 666.67		\$ 666.67	
				X	X	UNDP	JP-EU DEZ	30000	national	75700-Training, Workshops and Confer	\$ 3,007.00		\$ 3,007.00	
				X	X	UNDP	JP-Norway	30000	national	75700-Training, Workshops and Confer	\$ 678.13		\$ 678.13	
				X	X	UNDP	JP-Norway DEZ	30000	national	75700-Training, Workshops and Confer	\$ 860.00		\$ 860.00	
				X	X	UNDP	KFW 7	30000	national	75700-Training, Workshops and Confer	\$ 4,739.90		\$ 4,739.90	
			X	X	X		UNDP	JSB 2020	32045	national	72400-Communic & Audio Visual Equip	\$ 4,000.00		\$ 4,000.00
	2.2.3 Communication : E-learning and communication materials production and printable	X	X	X		UNDP	JP-EU DEZ	30000	Deir Ezzor	72400-Communic & Audio Visual Equip	\$ 561.00		\$ 561.00	
			X	X	X		UNDP	JP-Norway DEZ	30000	Deir Ezzor	72400-Communic & Audio Visual Equip	\$ 140.00		\$ 140.00
										<b>Subtotal Activity 2.2</b>	<b>\$ 37,059.70</b>	<b>\$ -</b>	<b>\$ 37,059.70</b>	
		<b>Total for Output 2:</b>												
											<b>\$ 319,716.10</b>	<b>\$ 160,000.00</b>	<b>\$ 479,716.10</b>	
<b>00125705 - 00125833 - 00124015 - 00124016 - 00121005 - 00129443 - 00129444</b>	<b>Activity 3.1</b> <b>Implement the 2022 NGOs interactive training programme</b>												\$ -	
	<b>Actions</b>												\$ -	
<b>Output 3: Micro :</b> <b>NGOs management / staff and volunteers and civic practitioners capacities developed, Namely: Operational: Mgnt, finance,communication, logistics</b> <b>Thematic : Advanced TOT, Advocacy, Gender sensitive programming and budgeting, Accountability to affected population, Mentoring and Coaching.</b>  <b>Indicators:</b> # of CSOs provided with advanced level capacities ( Advocacy , Senior Mentors , ) and experts leading communities of practice at the national level ) #CSOs' staff and volunteers beneficiaries #of E-modules, SOPs and COPs developed  <b>Targets:</b> # 120 Benefiting CSOs and initiatives. # 300 CSOs' staff and volunteers beneficiaries #10 E-modules, SOPs	3.1.1. Develop and implement 2022 training programme (Operational - Thematic )	X	X	X		UNDP	KFW 7	30000	national	72100-Contractual Services-Companies	\$ 122,219.69		\$ 122,219.69	
			X	X	X		UNDP	JSB 2021	32045	national	72100-Contractual Services-Companies	\$ 100,000.00		\$ 100,000.00
			X	X	X		UNDP	KFW 8	30000	national	72100-Contractual Services-Companies	\$ 151,515.15		\$ 151,515.15
		3.1.2 Develop and deploy E-Learning Modules for NGOs	X	X	X		UNDP	JSB 2021	32045	national	75700-Training, Workshops and Confer	\$ 50,000.00		\$ 50,000.00
			X	X	X		UNDP	JSB 2020	32045	national	72800-Information Technology Equipmt	\$ 1,500.00		\$ 1,500.00
		3.1.3 Provide Pre- coaching and mentoring interactive workshops for targeted CSOs to build basic knowledge needed prior entering into coaching programme , and to convene gap analysis	X	X	X		UNDP	JP-EU	30000	national	71600-Travel	\$ 697.67		\$ 697.67
			X	X	X		UNDP	JP-Norway	30000	national	71600-Travel	\$ 564.86		\$ 564.86
		3.1.4 Programme staff cost	X	X	X	X	UNDP	JSB 2019	32045	national	72100-Contractual Services-Companies	\$ 35,000.00		\$ 35,000.00
		3.1.5 Capacitating NGOs with IT solutions to enhance performance and efficiency beneficiaries			X	X	UNDP	JSB 2021	32045	national	72800-Information Technology Equipmt	\$ 150,000.00		\$ 150,000.00
											<b>Subtotal Activity 3.1</b>	<b>\$ 159,982.22</b>	<b>\$ 451,515.15</b>	<b>\$ 611,497.37</b>
	<b>Activity 3.2</b> <b>Provide On demand Coaching and Mentoring for UNDP's partnered NGOs with focus on compliance with UNDP's guidelines and HACT requirements</b>												\$ -	
	3.2.1 Convene the capacity gap assessment ( in consultation with FMU and Programme)	X	X			UNDP	JP-EU DEZ	30000	Deir Ezzor	71300-Local Consultants	\$ 4,000.00		\$ 4,000.00	
		X	X			UNDP	JP-Norway DEZ	30000	Deir Ezzor	71300-Local Consultants	\$ 3,000.00		\$ 3,000.00	
		X	X			UNDP	JSB 2019	32045	national	72100-Contractual Services-Companies	\$ 14,052.97		\$ 14,052.97	

Expected Outputs  (Indicate Atlas Output IDs)	Planned Activities	Timeframe				Responsible Party	Donor	Source of Funds	Governorate	Planned Budget			
		Q1	Q2	Q3	Q4					Account and Budget Description	2022 Amount (\$) Funded*	2022 Amount (\$) Unfunded**	2022 Amount (\$)
Baselines: 4 E-modules, SOPs  Gender Marker : 2	3.2.2 Design the orientation/ coaching and mentoring programme	X	X			UNDP	JSB 2020	32045	national	72100-Contractual Services-Companies	\$ 10,000.00		\$ 10,000.00
		X	X			UNDP	JP-EU	30000	national	72500-Supplies	\$ 2,000.00		\$ 2,000.00
		X	X			UNDP	JP-EU DEZ	30000	national	72500-Supplies	\$ 2,000.00		\$ 2,000.00
		X	X			UNDP	JP-Norway	30000	national	72500-Supplies	\$ 2,000.00		\$ 2,000.00
		X	X			UNDP	JSB 2020	32045	national	72500-Supplies	\$ 6,000.00		\$ 6,000.00
	3.2.3 Implement the planned coaching and mentoring prioritizing ongoing projects	X		X	X	UNDP	JSB 2020	32045	national	72100-Contractual Services-Companies	\$ 13,565.95		\$ 13,565.95
		X		X	X	UNDP	JP-EU	30000	national	72200-Equipment and Furniture	\$ 1,000.00		\$ 1,000.00
		X		X	X	UNDP	JP-EU DEZ	30000	national	72200-Equipment and Furniture	\$ 3,100.00		\$ 3,100.00
		X		X	X	UNDP	JP-Norway	30000	national	72200-Equipment and Furniture	\$ 2,000.00		\$ 2,000.00
		X		X	X	UNDP	JP-Norway DEZ	30000	national	72200-Equipment and Furniture	\$ 2,519.00		\$ 2,519.00
		<b>Subtotal Activity 3.2</b>									\$ 65,237.92	\$ -	\$ 65,237.92
		<b>Total for Output 3:</b>									\$ 225,220.14	\$ 451,515.15	\$ 676,735.29
										\$ -	\$ -	\$ -	
									\$ -	\$ -	\$ -		
00125833 - 00114795  DPC	Direct Project Costing (DPC) @ 10% (calculated separately for each donor)	X	X	X	X	UNDP	JSB 2020	32045	national	64300 - DPC- 70%-staff-related Costs	\$ 7,094.32		\$ 7,094.32
		X	X	X	X	UNDP	JSB 2020	32045	national	74500 - DPC- 30% General Operating Expenses (GOE)	\$ 3,040.42		\$ 3,040.42
		X	X	X	X	UNDP	TRAC	04000	national	64300 - DPC- 70%-staff-related Costs	\$ 12,911.22		\$ 12,911.22
		X	X	X	X	UNDP	TRAC	04000	national	74500 - DPC- 30% General Operating Expenses (GOE)	\$ 5,533.38		\$ 5,533.38
		X	X	X	X	UNDP	KFW 8	30000	national	64300 - DPC- 70%-staff-related Costs	\$ 10,606.06		\$ 10,606.06
		X	X	X	X	UNDP	KFW 8	30000	national	74500 - DPC- 30% General Operating Expenses (GOE)	\$ 4,545.45		\$ 4,545.45
		X	X	X	X	UNDP	JSB 2021	32045	national	64300 - DPC- 70%-staff-related Costs	\$ 32,200.00		\$ 32,200.00
		X	X	X	X	UNDP	JSB 2021	32045	national	74500 - DPC- 30% General Operating Expenses (GOE)	\$ 13,800.00		\$ 13,800.00
<b>DPC Total:</b>									\$ 28,579.34	\$ 61,151.52	\$ 89,730.85		
00119973 - 00121005 - 00124015 - 00124016 - 00125705 - 00125833 - 00129443 - 00129444  GMS	GMS @ 8% or 7% (separate for each donor)	X	X	X	X	UNDP	KFW 5	30000	national	75100-GMS of Commitments	\$ 1,186.24		\$ 1,186.24
		X	X	X	X	UNDP	KFW 6	30000	national	75100-GMS of Commitments	\$ 4,091.13		\$ 4,091.13
		X	X	X	X	UNDP	JSB 2019	32045	national	75100-GMS of Commitments	\$ 4,629.39		\$ 4,629.39
		X	X	X	X	UNDP	JP-EU	30000	Daraa	75100-GMS of Commitments	\$ 1,040.50		\$ 1,040.50
		X	X	X	X	UNDP	JP-Norway	30000	Daraa	75100-GMS of Commitments	\$ 1,802.01		\$ 1,802.01
		X	X	X	X	UNDP	KFW 7	30000	national	75100-GMS of Commitments	\$ 14,361.93		\$ 14,361.93
		X	X	X	X	UNDP	JSB 2020	32045	national	75100-GMS of Commitments	\$ 6,683.28		\$ 6,683.28
		X	X	X	X	UNDP	JSB 2020	32045	national	75100-GMS of Commitments	\$ 810.78		\$ 810.78
		X	X	X	X	UNDP	JSB 2020	32045	national	75100-GMS of Commitments	\$ 3,070.59		\$ 3,070.59
		X	X	X	X	UNDP	JP-EU DEZ	30000	Deir Ezzor	75100-GMS of Commitments	\$ 3,925.00		\$ 3,925.00
		X	X	X	X	UNDP	JP-Norway DEZ	30000	Deir Ezzor	75100-GMS of Commitments	\$ 981.00		\$ 981.00
		X	X	X	X	UNDP	KFW 8	30000	national	75100-GMS of Commitments	\$ 12,121.21		\$ 12,121.21
		X	X	X	X	UNDP	KFW 8	30000	national	75100-GMS of Commitments	\$ 1,212.12		\$ 1,212.12
		X	X	X	X	UNDP	JSB 2021	32045	national	75100-GMS of Commitments	\$ 36,800.00		\$ 36,800.00
		X	X	X	X	UNDP	JSB 2021	32045	national	75100-GMS of Commitments	\$ 3,680.00		\$ 3,680.00
		<b>GMD Total:</b>									\$ 42,581.85	\$ 53,813.33	\$ 96,395.18
<b>Total Project:</b>									\$ 707,610.08	\$ 726,480.00	\$ 1,434,090.08		

\*Funded: Contributions that have been received in UNDP accounts or funds that have been allocated to the country office by HQ.

\*\*Unfunded: Contributions for which proposals have been submitted and there is strong indication that agreement will be signed and contributions received - mostly Pipeline Category A

Output	Donor	2022 Funded	2022 Unfunded	Total Required
00114795	10283: KFW 5	\$ 1,186.24		\$ 1,186.24
00114795	00012: TRAC	\$ 202,890.60		\$ 202,890.60
00119973	10283: KFW 6	\$ 5,179.13		\$ 5,179.13
00121005	00141: JSB 2019	\$ 54,177.84		\$ 54,177.84
00124015	13296: JP-EU	\$ 15,904.84		\$ 15,904.84
00124016	13296: JP-Norway	\$ 27,545.00		\$ 27,545.00
00125705	10283: KFW 7	\$ 188,058.48		\$ 188,058.48
00125833	00141: JSB 2020	\$ 137,667.94		\$ 137,667.94
00129443	13296: JP-EU DEZ	\$ 60,000.00		\$ 60,000.00
00129444	13296: JP-Norway DEZ	\$ 15,000.00		\$ 15,000.00
	10283: KFW 8		\$ 180,000.00	\$ 180,000.00
	00141: JSB 2021		\$ 546,480.00	\$ 546,480.00
		\$ 707,610.07	\$ 726,480.00	\$ 1,434,090.07